

# Colorado Springs Fine Arts Center at Colorado College

## Strategic Plan Board Oversight Committee

October 18, 2016

830 N. Tejon Street

Hastings Conference Room, third floor

4:00 pm – 5:00 pm

Attendees – Susie Burghart (chair), Mayss Al Alami, Heather Carroll, Jerome DeHerrera (via phone), Kate Faricy, Cathy Holaday, David Kunstle, Tom Naughton, Jim Raughton, Tony Rosendo, John Wilson, Ann Winslow, Jill Tiefenthaler and Lyrae Williams (staff). Absent – *Neal Baer, Manuel Martinez, Becky Medved, and Bob Ross*

## AGENDA [Minutes](#)

- I. Welcome and Introductions – Susie Burghart, chair
- II. Committee's purpose, charge and timeline review – President Jill Tiefenthaler
- III. Staff Updates – question for the committee

### Strategic Planning Committee (SPC) update:

- President Tiefenthaler reported on the outreach to date, including the four community listening sessions. The program subcommittees will continue their outreach through the end of the month.
- The program subcommittees shared their emerging themes with the SPC earlier in the day. A summary of those themes and the thematic summaries of the four listening sessions will be posted to the website the first week of November. The Board Oversight Committee will receive copies after the SPC has had time to comment on the emerging themes.
- Summary of all the outreach to date is listed on page two of the minutes.
- The Board Oversight committee will be prompted to view the website when new content is posted by the SPC.
- A bulleted set of talking points will be created for the Board Oversight Committee after the November meeting, and updated as needed.

### Administrative Transition update:

- A full review of the facility has been completed by an independent company. The report found over \$7.5M of deferred maintenance. The agreement calls for the college to spend \$500K on the facility. At present the list of priority items total over \$527K. The detailed list of priorities will be shared with the committee at the November 4<sup>th</sup> meeting.
- The FAC employees within the museum program have all been transitioned to the college and are now employees of the college. An FAC Ops working group has been formed and charged with developing a plan for the remaining transitions, including the functions of IT, security, facility maintenance, HR, finance, etc.; as well as the remaining employees.

IV. Next Meeting – November 4<sup>th</sup>, 11:00-12:30 pm, Yalich Boardroom [Spencer Center – 830 N. Tejon Street]

Agenda:

- i. Welcome – Susie Burghart
- ii. Strategic Planning Committee Update – Jill Tiefenthaler
- iii. Administrative Transition of the FAC Update – David Dahlin and Robert Moore

**# of participants**

**Type/Number of Outreach**

Broad Community Outreach:

- (4) Listening sessions	287
- (1) Faculty/Staff Open House	106
- (5) CC academic department meetings	34
- CSFAC Website online input	59
- Physical Comment Cards	79
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	565

Subcommittee Outreach:

- (19) large group sessions	440
- (13) focus groups	94
- (1) electronic survey	284
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	818

**Total Outreach as of 10/21/16                      1383**

Number of actual comments received:	
listening sessions	181
website online input	268
comment cards	356
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	805